

Agreement between the Research Data Alliance Foundation and Cooperación Latino Americana de Redes Avanzadas (RedCLARA), on behalf of LA Referencia

This Agreement is made on 1st February 2025 between the Research Data Alliance Foundation (RDA), with registered offices at Rutherford Appleton Laboratory, Harwell Oxford, Didcot, OX11 0QX, England [company];, and Cooperación Latino Americana de Redes Avanzadas (RedCLARA), on behalf of LA Referencia [contractor], with registered offices at Rambla República de México 6125, Montevideo, 11400, Uruguay.

1. Services to Be Performed

The Contractor agrees to perform the services described in the roles and responsibilities outlined in Annex 1 and Appendix 1 and any further requirements from the Company or persons authorised by the Company between 1 February 2025 and 31 December 2025.

2. Payment

In consideration for the services to be performed by the Contractor, the Company agrees to pay the Contractor for the work executed, amounting to a gross amount of USD 12.000 (twelve thousand US Dollars), to be paid in two payments, the first 50% (6000 USD) following the start of the contract and contract signature by both parties and the 2nd and final 50% (6000 USD) payment at the end of the contract and upon completion of the deliverables stated in the contract.

The Contractor shall be paid within a reasonable time after the Contractor submits a payment request to the Company.

3. Expenses

The Contractor shall be responsible for all expenses incurred while performing services under this Agreement.

4. Equipment

The Contractor will furnish all equipment, tools, and materials used to provide the services required by this Agreement. The Company will not require the Contractor to rent or purchase any equipment, product, or service as a condition of entering into this Agreement.

5. Independent Contractor Status

The Contractor is an independent contractor and is not deemed an employee of the Company. In its capacity as an independent contractor, the Contractor agrees and represents, and the Company agrees, as follows:

The Contractor has the right to perform services for others during the term of this Agreement.

The Contractor has the sole right to control and direct the means, manner, and method by which the services required by this Agreement will be performed. The Contractor shall select start and finish times, days of work, and order the work is performed.

The Contractor will not be required by the Company to devote full time to the performance of the services required by this Agreement.

13. Duration of Agreement

This agreement will become effective when signed by both parties and will remain effective until 31 December 2025.

14. Terminating the Agreement

Either party may terminate this Agreement at any time by giving 15 days' written notice to the other party of the intent to terminate. The Services to be performed are described in Annex 1 and Appendix 1 and payment is subject to their timely delivery. In the event that the company and the Contractor disagree about the quality of the Services, ReSA will be involved. In the event of substantial, continuing disagreement about the quality of the Services delivered, the company can terminate the contract

15. Modifying the Agreement

This Agreement may be modified only in writing signed by both parties.

16. Confidentiality

The Contractor hereby shall not disclose or use, either during or after the term of this Agreement, any intellectual proprietary or confidential information of the Company without the Company's prior written permission except to the extent necessary to perform services on the Company's behalf.

Proprietary or confidential information includes:

- the written, printed, graphic, and electronically recorded materials furnished by the Company for the Contractor to use
- business or marketing plans or strategies, member lists, and operating procedures.

Upon termination of the Contractor's services to the Company, or at the Company's request, the Contractor shall deliver to the Client all materials produced by the Contractor and in the Contractor's possession relating to the Company's business.

17. Proprietary Information.

The Contractor hereby assigns to the Company all right, title, and interest in any and all digital images and videos or audio recordings made by the Company during The Contractor's work for them. For the avoidance of doubt this assignment only refers to the Work Product, and does not include any proprietary information rights, software, know how and/or otherwise, owned and/or developed by the Contractor.

18. No Partnership

This Agreement does not create a partnership relationship. The Contractor does not have authority to enter into contracts on the Company's behalf.

Signatures

Company: Hilary Hanahoe, Secretary General, RDA Foundation



Hilary Hanahoe
Secretary General
Research Data Alliance

Signature:

Date: 1 February 2025

Contractor: Luis Eliecer Cadenas, Executive Director, Red CLARA

Signature

Date

Contractor: Robinson Zapata Pino, President, LA Referencia

Signature

Date

ANNEX 1: Support for Community Dissemination and Engagement in the Latin American and Caribbean (LAC) Region

Executive Summary:

This project aims to promote the Research Data Alliance (RDA) and the Research Software Alliance (ReSA) in the Latin American and Caribbean (LAC) and Spain region by using different strategies such as community dissemination and engagement activities. This project will act as a bridge to strengthen the Research Data Alliance (RDA) and the Research Software Alliance (ReSA), promoting international collaboration and addressing regional challenges in the LAC and Spain.

Background and Justification:

Open Science is crucial for advancing scientific research and collaboration. Despite the significant progress, the LAC region still faces challenges in implementing these practices due to limited resources and varying levels of awareness and infrastructure. This project seeks to close these gaps by leveraging the expertise of RDA and ReSA.

LA Referencia, RedCLARA, and the Research Data Alliance United States (RDA-US) signed a Memorandum of Understanding (MoU) in September 2021 that formalised their relationship. As a result, the three organisations worked to establish principles of implementation in an open, consensual, inclusive, and harmonious manner to build a social and technical infrastructure that enables the open exchange and reuse of research data between regions, aiming to enhance communication, and facilitate the exchange of resources and technical capabilities.

In April and May 2024, LA Referencia organised a working mission for the RDA Secretary General, which included meetings with research communities and science and technology authorities from Argentina, Brazil, Chile, Colombia, Costa Rica, Ecuador, Panama, Peru, and Uruguay with the purpose to strengthen initiatives and collaboration with the region. As a result, the Research Data Alliance Foundation (representing the global community) would like to sign an MoU with LA Referencia to formalise the activities.

ReSA aims to create an international community of decision makers and key influencers who share ReSA's vision. This project seeks to develop awareness of ReSA, the existence of research software, and the personnel that support it in the LAC region to support growth of the research software community.

General objective:

To promote Open Science, with a particular emphasis on the importance of research data and research software to achieve global Open Science objectives. Where appropriate, the

Research Data Alliance (RDA) and the Research Software Alliance (ReSA) will be promoted as initiatives to support representatives in the Latin American and Caribbean (LAC) region by using different strategies of training and communication.

Specific objectives:

1. Disseminate information about Open Science, with particular emphasis on research data and research software in the LAC region.
2. Increase awareness of Open Science benefits in LAC countries.
3. Promote RDA and ReSA activities to regional stakeholders in the LAC region.
4. Identify challenges and support needs related to research data management and research software in the region.

The activities envisaged include:

1. Facilitate Six workshops or webinars on Research Data (RD) and Research Software (RS) in LAC and Spain.
2. Establish a communication channel between regional stakeholders and RDA/ReSA with our region.
3. Identify and document at least 3 major challenges for RD and RS in the region.

Deliverables

1. Six webinars/workshops or more (1 activity every 2 months according to regional requirements (in LA Referencia survey) and suggestions from RDA and ReSA)
2. Two or more workshops for training of trainers for personnel chosen for national represent nodes.
3. One Open Science week activities including webinar / training on research data management and research software in Open Science with support of RDA & ReSA

Tracking mechanism

1. Initial Planning: Develop a high-level plan with RDA and ReSA.
2. Activity Implementation:
 - Month 1-11: Conduct advocacy and awareness campaigns.
 - Month 1-11: Organise and facilitate workshops/webinars.
 - Month 3-11: Establish communication channels and regular updates.
 - Month 9-11: Identify challenges and document findings.
3. Reporting: Provide 1 six monthly update and a final report at the end of the project.

Required Resources:

- Part-time expert with fluency in Spanish and English. Portuguese is desirable
- Support from RDA and ReSA for materials and promotion.
- Virtual platforms for webinars and meetings.

Success Indicators:

- Number of stakeholders engaged in advocacy activities.
- Attendance and feedback from workshops/webinars.
- Regular communication updates between regional stakeholders and RDA/ReSA.
- Documented challenges and potential solutions for Open Science in the region.

Risk Assessment and Mitigation:

- Risk: Limited participation in activities.
 - Mitigation: Early promotion and partnerships with local institutions.
- Risk: Language barriers.
 - Mitigation: Provide materials in multiple languages (Spanish, Portuguese, English).

Expected Impact:

- Strengthened infrastructure and awareness for RD and RS in the LAC region.
- Enhanced collaboration between regional and international research communities.
- Identification and mitigation of key challenges for RD and RS in LAC.

Communication Plan:

- Regular updates on RDA and ReSA websites and social media.
- Reports shared with LA Referencia country members and regional stakeholders.
- Press releases and newsletters to highlight project milestones and outcomes.

Estimate Budget:

Concept	Amount (dollars)	Justification
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Simultaneous interpretations in Spanish and Portuguese	USD 4000	100 USD per hour (24 hours for training, 16 hours for workshop).
Document translations in Spanish and Portuguese	USD 3.000	0,8 dollar cent per translation word (3750 words for translating presentation or support documents)
Communications and operational assistance	USD 5.000	To coordinate training, coordinate experts and generate communications material to disseminate the RDA and ReSa initiatives.
Total Compensation	USD 12,000	

The distribution of concepts outlined in this Agreement may vary throughout its duration based on evolving priorities. The parties acknowledge that adjustments may be necessary to align with project needs, strategic objectives, or other relevant considerations. Any significant modifications will be communicated and agreed upon in good faith.

Appendix 1

The Research Data Alliance (RDA) and the Research Software Alliance (ReSA) are seeking a collaboration agreement with a representative in the Latin American & Caribbean (LAC) region to provide support for community dissemination and engagement activities in the region. As global organizations supporting Open Science, RDA and ReSA would like to identify and contract local support to conduct activities in the [LA Referencia](#) member countries, namely Argentina, Brazil, Chile, Colombia, Costa Rica, Ecuador, Panama, Peru, Spain and Uruguay.

The activities envisaged include:

- Advocacy for Open Science
- Dissemination of Research Data Management (RDM) and research software information
- Promotion of RDA & ReSA activities to regional stakeholders

- Communication of regional initiatives and activities to RDA & ReSA
- Identification of challenges and areas for RDA & ReSA to potentially support with respect to Open Science

Terms:

The contract will be for a period of 11 months by RDA (on behalf of both RDA and ReSA) with a total compensation of USD 12,000.

The parties will agree a high level plan on the activities to be performed, provide regular, short written updates on activities and achievements to be used by RDA & ReSA on their web sites and in communications.

RDA & ReSA will organise short meetings at least once every two months with LA Referencia. More frequent meetings can be arranged if required.